



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: ASSISTANT SUPERVISING PUBLIC HEALTH NURSE, Immunization Clinic (*Provisional Appointment)

SALARY: \$37,956 - \$50,580 annually

LOCATION: Monroe County Department of Public Health

JOB SUMMARY:

This is a professional supervisory nursing position responsible for assisting in the development and guidance of a public health nursing staff, the implementation of agency programs and the assessment of health needs within the community. This position manages the Immunization Clinic operations and provides general supervision over assigned public health care professionals, nursing, and clerical staff. The employee reports directly to, and works under the general supervision of, the Supervising Public Health Nurse or other higher-level staff member. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Nursing, plus EITHER:

- (A) Two (2) years of paid full-time or its part-time equivalent nursing experience in community health or preventative health in a federal, state, or local health agency or in a diagnostic treatment center, health maintenance organization, home health agency, long-term home health care program, or large public health nursing program; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Nursing, Health Education, Community Health, Public Health, Public Administration, or a closely related field, plus one (1) year of experience as described in (A) above; OR,
- (C) Any equivalent combination of training and experience as defined by the limits of (A), and (B) above.

SPECIAL REQUIREMENTS:

Possession of a New York State license as a Registered Professional Nurse at the time of appointment.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to:

Monroe County Department of Public Health
111 Westfall Road - Human Resources Room: 752B
Rochester, NY 14620

Posting Date: August 13, 2012

Posting Deadline: August 27, 2012

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.